

## Audit Committee – Action Plan

Item 11

(Updated following meeting held on 01 February 2016)

| Minute No.<br>/Agenda No.               | Actions   | Timeline                                     | Action<br>Owner        |
|---|---|--|------------------------|
| <b>Finance (Budget)</b>                 |   |  |                        |
| AN4.1<br>23.03.15                       | Audit Committee to receive a report highlighting how the Committee can add value, on behalf of the Council, in setting the Budget.  | Ongoing as part of financial update comments | CS                     |
| <b>Governance &amp; Risk Management</b> |   |  |                        |
| MN31<br>30.11.15                        | <b>Constructing Excellence Wales on Bldg. Maintenance Framework and Action Plan</b><br>That Internal Audit follow up on the action plan and the work on the future framework arrangements on a 6 monthly basis and report as necessary to Audit Committee;  | September '16                                | Audit                  |
| MN48<br>01.02.16                        | <b>Audit Committee Annual Report 2015-16</b><br>Any Members who may wish to comment on the Annual Report do so in writing to the Chairperson via email.<br><br>The change in the Audit Management structure be included in the Annual Report.   | 22.03.16<br><br>22.03.16                     | Committee<br><br>Chair |
| <b>Items of Interest for Members</b>    |   |  |                        |
|   |   |  |                        |
| <b>Wales Audit Office (WAO)</b>         |   |  |                        |
|   |   |  |                        |
| MN51<br>01.02.16                        | The Committee be provided with further information / intelligence on how the fee of the WAO's work is formulated e.g. benchmarking / comparisons with other local authorities.<br><br><b>WAO Report Progress Update and Value For Money Studies</b><br>Progress reports on track. A further report would be considered at the March meeting of the Committee and relevant attendees would be invited to attend. | 22.03.16<br><br>22.03.16                     | WAO<br><br>Viv Pearson |
| <b>Treasury Management</b>              |   |  |                        |
|   |   |  |                        |
| <b>Internal Audit</b>                   |   |  |                        |

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|--|---|---|-------------------------------------|
| <p>MN55<br/>01.02.16</p> <p>MN34<br/>30.11.15</p>                              | <p><b><u>Value for Money</u></b></p> <p>The Audit Manager provide a further report on VFM studies to Audit Committee at its meeting in December 2016, and consider benchmarking with others on agency spend and standby and give further consideration to the possible introduction of business cases for standby arrangements.</p> <p>The Audit &amp; Risk Manager to consider whether a random check of 'High/Satisfactory' school CRSA's should be undertaken.</p> | <p>Dec. '16</p> <p>2016-17 Plan</p>             | <p>Audit</p> <p>Audit</p>           |
| <b>Outstanding Actions</b>   |   |   |                                     |
| <p>AN10.2<br/>22.06.15</p> <p>AN10.2<br/>22.06.15</p> <p>MN57<br/>01.02.16</p> | <p><b><u>Education – Governance</u></b></p> <p>The Director of Education to provide a further briefing on school balances.</p> <p><b><u>Director Strategic Planning &amp; Highways – Response to Internal Audit Report</u></b></p> <p>That the Committee receives a further progress report in six months.</p> <p>An update will be provided at the Committee's meeting on the VFM exercise on supply teachers.</p>   | <p>22.06.16</p> <p>22.06.16</p> <p>22.06.16</p> | <p>NB</p> <p>Audit</p> <p>Audit</p> |
| <b>Work Programme</b>  |   |   |                                     |
| <p>MN22<br/>16.09.15</p>   | <p>That the WAO reports expected for 2015-16 be added to the work programme.</p>  | <p>When available</p>                           | <p>Audit</p>                        |
| <b>Matters Arising</b>   |   |   |                                     |
|  |   |   |                                     |